

The International Centre for Study of Bengal Art

বঙ্গীয় শিল্পকলা চর্চার আন্তর্জাতিক কেন্দ্র

House-24E, Road-13C, Bariani, Dhaka 1213 Bangladesh. Phone: 9880532
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১৮ মে ২০১৬

পি. পি. আর-২০০৮ ও সংশ্লিষ্ট বিধানাবলী ২০১১ অনুযায়ী বঙ্গীয় শিল্পকলা চর্চার আন্তর্জাতিক কেন্দ্রের নিম্নবর্ণিত কাজ বাস্তবায়নের জন্য শুধুমাত্র অভিজ্ঞতাসম্পন্ন মুদ্রণ প্রতিষ্ঠান/প্রকাশনা সংস্থার নিকট হতে গালামোহর করা কোটেশন আহ্বান করা যাচ্ছে।

১	প্রতিষ্ঠানের নাম	বঙ্গীয় শিল্পকলা চর্চার আন্তর্জাতিক কেন্দ্র
২	অর্থের উৎস	গণপ্রজাতন্ত্রী বাংলাদেশ সরকার
৩	কাজের সংক্ষিপ্ত বিবরণ	বঙ্গীয় শিল্পকলা বিষয়ক রেফারেন্স গ্রন্থ প্রকাশ ও কেন্দ্রের গ্রন্থাগার এবং ভিজ্যুয়াল আর্কাইভের উন্নয়ন-শীর্ষক কর্মসূচির অধীনে “বাংলাদেশের শিল্পকলার ঐতিহ্য” গ্রন্থ মুদ্রণ।
৪	কাজ সমাপ্তির সময়সীমা	কার্যাদেশ প্রদানের তারিখ হইতে ৪ সপ্তাহ
৫	দরপত্রে অংশগ্রহণের যোগ্যতা	দরপত্র দাখিলের সময় হালনাগাদ ট্রেড লাইসেন্স, আয়কর রিটার্ন দাখিলের সনদপত্র, ভ্যাট রেজিস্ট্রেশন সার্টিফিকেট ইত্যাদি সনদপত্রের ফটোকপি প্রথম শ্রেণীর গেজেটেড কর্মকর্তা কর্তৃক সত্যায়িত করে দরপত্রের সাথে দাখিল করতে হবে। অন্যথায় দরপত্র বাতিল বলে গণ্য হবে।
৬	যে দপ্তর হতে দরপত্র বিতরণ করা হবে এবং দরপত্র খোলা হবে তাহার নাম ও ঠিকানা	বঙ্গীয় শিল্পকলা চর্চার আন্তর্জাতিক কেন্দ্র, বাড়ী নং-২৪ই, সড়ক নং-১৩সি, বনানী, ঢাকা-১২১৩।
৭	দরপত্র শিডিউল বিতরণের শেষ তারিখ	২৬/০৫/২০১৬ তারিখ-এর অফিস চলাকালীন ৩.০০ ঘটিকা পর্যন্ত।
৮	দরপত্র দাখিলের ও খোলার শেষ তারিখ ও সময়	দরপত্র দাখিলের শেষ তারিখ ২৮/০৫/২০১৫ সময় বেলা ১.০০ ঘটিকা এবং দরপত্র খোলার তারিখ ২৮/০৫/২০১৫ বিকেল ৪.০০ ঘটিকা।
৯	অন্যান্য তথ্য	ক. ফর্ম কম বেশি হলে সেই অনুযায়ী টাকা আনুপাতিক হারে বাড়বে কমবে। খ. ডাইক্রোটিক মার্ক/সংস্কৃত শব্দ কম্পোজের অভিজ্ঞতা অবশ্যই থাকতে হবে এবং এই মর্মে প্রকাশিত মুদ্রণের নমুনা উপস্থাপন করতে হবে। গ. দরপত্রের শিডিউলের মূল্য ৫০০/- (পাঁচশত) টাকা ঘ. দরপত্রের জামানত ১০,০০০/- (দশ হাজার) টাকা (পে-অর্ডার)।
১০	কর্তৃপক্ষ কোন কারণ দর্শানো ব্যতিরেকে যে কোন/সকল দরপত্র গ্রহণ বা বাতিল করার ক্ষমতা সংরক্ষণ করেন।	
১১	দরপত্র আহ্বানকারী কর্মকর্তার নাম, পদবী ও ঠিকানা	প্রফেসর ড. এনামুল হক, চেয়ারম্যান, বঙ্গীয় শিল্পকলা চর্চার আন্তর্জাতিক কেন্দ্র, বাড়ী নং-২৪ই, সড়ক নং-১৩সি, বনানী, ঢাকা-১২১৩।
১২	বিঃদ্র: অনিবার্য কারণবশত: দরপত্র গ্রহণের দিন কোন সরকারী ছুটি ঘোষিত হলে/ব্যাকিং কার্যক্রম বন্ধ থাকলে পরবর্তী কার্য দিবসে দরপত্র গৃহীত হবে।	

প্রফেসর ড. এনামুল হক
Chairman, ICSBA

চেয়ারম্যান

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Md. Nasiruddin
Deputy Director
The Int. Centre for Study of Bengal Art



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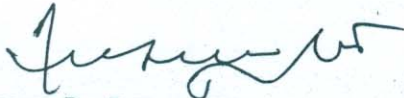
19 May 2016

Description of Work

Printing & Binding of "বাংলাদেশের শিল্পকলার ঐতিহ্য"

Description of Works	Quantity	Unit Price	Total Price
Inner : Size : 9" x 12" Page : 512 (+ -) = 32 Formats One Color and 32 Formats Four Color Paper : 120 gsm Art Paper for Text 150 gsm Art Paper for Jacket 150 gsm Art Paper for Jell 120 gsm Foreign Offset for Pustani Print : 32 (+ -) Formats One Color DTP System : Diacritic Mark, Picture, Computer Compose, Correction, Make-up, Forma Pesting, Positive, Plate & Printing. Print : 32 (+ -) Formats Four Color DTP System : Diacritic Mark, Picture, Computer Compose, Proof Correction, Make-up, Forma Pesting, Positive, Plate & Printing. Machine Proof Cover : Plate & Four Color Printing for Jacket Plate & Four Color Printing for Jeil Plate & One Color Printing for Pustani Lamination with emboss: Binding : Hard Binding 36 Ounce Pesting Board	1000 Books		
Total Cost of Printing & Binding (Including VAT & TAX)			

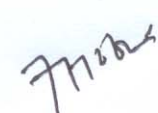
In Word: _____



Professor Dr. Enamul Haque
Chairman

The International Centre for Study of Bengal Art
Prof. Dr. Enamul Haque
Chairman, ICSBA

Seal & Signature of Tenderer:


Md. Nasiruddin
Deputy Director
The Int. Centre for Study of Bengal Art



Address: The International Centre for Study of Bengal Art, House: 24E, Road: 13C, Banani, Dhaka-1213.

**TENDER DOCUMENTS
FOR
PRINTING OF THE BENGALI VERSION OF THE ART HERITAGE OF
BANGLADESH (বাংলাদেশের শিল্পকলার ঐতিহ্য) BOOK FOR ICSBA**

Issued to:

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Md. Nasiruddin
Md. Nasiruddin
Deputy Director
The Int. Centre for Study of Bengal Art



1. All bids are to be completed and returned to the authority in accordance with the conditions included in this Schedule.
2. This invitation for bids is open to all bonafide Printers/ Publishers who have recently completed books of the value of not less than Tk. 10.00 lacs to any government/ autonomous bodies.
3. The bidders must submit Photostat copies (must be attested by a 1st class Gazetted Officer) of the followings:
 - i) Valid up-to-date Trade License,
 - ii) Publishers/Printers Certificate,
 - iii) Bank Solvency Certificate,
 - iv) Purchased Receipt to Tender Documents (Original)Failing of submission of the above the bids may be liable to rejection.
4. The successful bidder will be required to give satisfactory assurance of its ability and intention to deliver the books within the time limit set forth herein.
5. The bidder is expected to examine all instructions, forms, terms and specifications in the bidding documents, failure to furnish all information required by the bidding documents will be at the bidders risk and may result in the rejection of his bid.
6. The bidders shall indicate on the appropriate price schedule attached to this documents, the unit price and total bid prices of the books both in figure and in words.
7. Price quoted by the bidder must remain fixed and valid until completion of the performance of contract and not subject to variation on any account. A bid submitted on adjustable price quotation will be treated as non-responsive and will be rejected.
8. The bidder shall furnish, as part of bid, bid security/earnest money of Tk. 10,000 (Taka ten thousand only) in the form of A/C Payee Bank Draft/Pay Order from any schedule bank of Bangladesh in favour of the "International Centre for Study of Bengal Art"
9. The bid security may be forfeited:
 - a. If a bidder withdraws its bid during the period of bid validity specified by the bidder on the bid form: or
 - b. In case of a successful bidder, if the bidder fails to sign the contract in specified time.
 - c. If any document found forged submitted by the bidders along with the tenders.
10. The original bid form and accompanying documents must be received by the authority at the time, date and place specified in the tender notice.


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11. The bidder shall seal the bid documents in one envelope. The envelope shall be addressed to the Chairman, ICSBA.
12. No bid can be modified and withdrawn in the interval between submission of bids and expiration of the period of bid validity.
13. The authority will examine the bids to determine whether they are complete whether any computational error have been made, whether required security have been furnished, whether the documents have been properly signed and whether the bids are generally in order.
14. Arithmetical errors may be rectified on the following basis, if there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected accordingly.
15.
 - a. The authority reserves the right to accept or reject any bid and to annul bidding process and reject all bids at any period prior to award of contract.
 - b. The authority is not bound to accept the lowest priced bid.
 - c. The authority also reserves the right to give award as a whole or itemwise.
16.
 - a. The authority shall determine to its satisfaction whether the bidder selected is qualified to satisfactorily perform the contract.
 - b. An affirmative determination will be a prerequisite for award of the contract to bidder.
 - c. The authority reserves the right at the time of award of contract to determine the quantity of any book individually specified in the schedule of requirement without any change in other terms and conditions.
 - d. The authority reserves the right to increase the number of books to be supplied or reduce any number of books from the list attached to the Tender Document.
 - e. The authority will notify the successful bidder in writing that his bid has been accepted.
 - f. Within 3 (three) days of receipt of specimen contract from, the successful Bidder shall prepare the contract agreement on a non-judicial stamp of Tk. 150.00 (one hundred and fifty) and shall sign and stamp the contract agreements in from of the authority in his office, incorporating all agreements between the parties.
 - g. Within 28 days of signing contract the successful bidder shall ensure the completion of the books to the Office of the ICSBA in Dhaka city as per instruction of the authority.

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The Unit-Centre for Study of Bengali Art



17. The bidder is to carry at his own cost the books to the office of the ICSBA at Banani, Dhaka or to any place situated in Dhaka city as per instruction of the authority.

GENERAL CONDITIONS OF CONTRACT

1. In the contract, the following terms and conditions shall be incorporated:
- a. The "Contract Price" means the agreement entered between the authority and the bidder, as recorded in the contract form, including all attachments and appendices thereto and all documents incorporated by reference therein signed by the parties on all pages.
 - b. The "Contract Price" means price payable to the similar under the contract for full and proper performance of its contractual obligation.
 - c. Service" means services ancillary to the supply of the books/ such as transportation and insurance and other such obligation of the bidder covered under the contract.
18. These general conditions shall apply to the extent they are not superseded by provisions in other parts of the contract.
19. The bidder shall not, without the authority's prior written consent, disclose the contract, or any provision therefore, any specification, drawing, pattern, sample or information furnished by or on behalf of the authority in connection therewith, to any person other than a person employed by the bidder in the performance of the contract.
20. Any documents other than the contract itself shall remain the property of the authority and shall be returned (all copies) to the authority on completion of the bidder's performance under the contract, if so required by the authority.
21. The authority may at any time, by written notice to the bidder, make changes within the general scope of the contract.
22. No bid will be accepted unless it is accompanied by earnest money as prescribed. The failure of the successful tenderer to execute the formal agreement within three days from the date of issuance of letter of intent/work order may cause annulment of the award and forfeiture of the earnest money.
23. Delivery of the books shall be made by the bidder in accordance with the terms specified by the authority in its schedule of requirements.
24. If the bidder, having been notified fails to replace the defective books, the authority may proceed to take such remedial action as may be necessary at the bidder's expense.

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25. Payment for the supply and delivery of the books will be made on submission of bill with relevant documents to the Chairman, ICSBA, Dhaka. Payment will be made as early as possible preferably within thirty (30) days after delivery and final acceptance of books.
26. Delivery of the books shall be made by the bidder in accordance with the work schedule, pursuant to the special conditions of contract.
27. The authority may without prejudice to any other remedy for breach of contract, by written notice of default sent to the bidder terminate the contract in whole or in part on the following grounds.
28. The authority may at his discretion to increase or decrease the number of books to be published under the contract.
29. The bidder shall remain bound in good faith for a further period of 18 months to undertake printing works on the same terms and conditions including the same rates of discount, if so desired by the authority. Failing to do so will render the bidder to be black listed for the future.
30. In the event the authority terminates the contract in whole or in part, the authority may procure, upon such terms and such manner as it deems appropriate, undelivered books and the bidder shall be liable to pay the authority the excess cost for the books if any. Notwithstanding the above, the bidder shall continue performance of the contract to the extent not terminated.
31. The authority may at any time terminate the contract by giving written notice to the bidder, without compensation to the bidder, if the bidder becomes bankrupt or otherwise insolvent. Notwithstanding the above, such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the authority.
32. The authority may, by written notice to the bidder, terminate the contract in whole or in part, at any time for his convenience. The notice of termination shall specify that termination is for the authority convenience, the extent to which performance of work under the contract is terminated and the date upon which such termination becomes effective. The bidder shall be entirely responsible for payment of all taxes.

VAT, stamp duties and other such levies imposed by Government.

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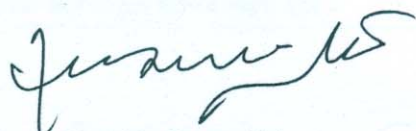
DECLARATION

I/We hereby declare that I/We will be bound to follow the terms and conditions of the contract and strictly follow time schedule. I/We also declare that I/We have gone through the terms and conditions of the tender very minutely, specially the penalty clause(s).

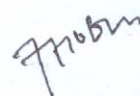
Under any circumstances I/We will not claim any enhancement of rates during the period of the contract.

Signature & Seal of the Bidder:

	Witnesses-1	Witnesses-1
Name:		
Address:		
Signature:		
Date & Seal:		



Prof. Dr. Enamul Haque
Chairman, ICSBA



Md. Nasiruddin
Deputy Director
The Int'l Centre for Study of Bengali Art

