The International Centre for Study of Bengal Art
বঙ্গীয় শিল্পকলা চর্চার আন্তর্জাতিক কেন্দ্র
House-24E, Road-13C, Banani, Dhaka 1213 Bangladesh. Phone: 9880532
Phone-Fax:(880-2) 8821800, E-mail: bengalart1995@gmail.com, www.bengalart.org

১৮ মে ২০১৬

পি. পি. আর-২০০৮ ও সংশ্লিষ্ট বিধানাবলী ২০১১ অনুযায়ী বঙ্গীয় শিল্পকলা চর্চার আন্তর্জাতিক কেন্দ্রের নিম্নবর্ণিত কাজ বাস্তবায়নের জন্য শুধুমাত্র অভিজ্ঞতাসম্পন্ন মুদ্রণ প্রতিষ্ঠান/প্রকাশনা সংস্থার নিকট হতে গালামোহর করা কোটেশন আহ্বান করা যাচ্ছে।

১	প্রতিষ্ঠানের নাম	বঙ্গীয় শিল্পকলা চর্চার আন্তর্জাতিক কেন্দ্র
২	অর্থের উৎস	ক. সরকারী তহবিল (আংশিক) খ. সংস্থার নিজস্ব তহবিল (আংশিক)
৩	কাজের সংক্ষিপ্ত বিবরণ	বঙ্গীয় শিল্পকলা চর্চার আন্তর্জাতিক কেন্দ্রের জার্নাল আব বেঙ্গল আর্ট, ভলিউম-২১ মুদ্রণ
৪	কাজ সমাপ্তির সময়সীমা	কার্যাদেশ প্রদানের তারিখ হইতে ৪ সপ্তাহ
৫	দরপত্রে অংশগ্রহণের যোগ্যতা	দরপত্র দাখিলের সময় হাল নাগাদ ট্রেড লাইসেন্স, আয়কর রিটার্ন দাখিলের সনদপত্র, ভ্যাট রেজিস্ট্রেশন সার্টিফিকেট ইত্যাদি সনদপত্রের ফটোকপি প্রথম শ্রেণীর গেজেটেড কর্মকর্তা কর্তৃক সত্যায়িত করে দরপত্রের সাথে দাখিল করতে হবে। অন্যথায় দরপত্র বাতিল বলে গণ্য হবে।
৬	যে দপ্তর হতে দরপত্র বিতরণ করা হবে এবং দরপত্র খোলা হবে তাহার নাম ও ঠিকানা	বঙ্গীয় শিল্পকলা চর্চার আন্তর্জাতিক কেন্দ্র, বাড়ী নং-২৪ই, সড়ক নং-১৩সি, বনানী, ঢাকা-১২১৩।
৭	দরপত্র শিডিউল বিতরণের শেষ তারিখ	২৬/০৫/২০১৬ তারিখ-এর অফিস চলাকালীন ৩.০০ ঘটিকা পর্যন্ত।
৮	দরপত্র দাখিলের ও খোলার শেষ তারিখ ও সময়	দরপত্র দাখিলের শেষ তারিখ ২৮/০৫/২০১৬ সময় বেলা ১২ ঘটিকা এবং দরপত্র খোলার তারিখ ২৮/০৫/২০১৬ বেলা ৩.০০ ঘটিকা।
৯	অন্যান্য তথ্য	ক. ফর্মা কম বেশি হলে সেই অনুয়ায়ী টাকা আনুপাতিক হারে বাড়বে কমবে। খ. ডাইক্রেটিক মার্ক/সংস্কৃত/আরবী-ফার্সী শব্দ কম্পোজের অভিজ্ঞতা অবশ্যই থাকতে হবে এবং এই মর্মে প্রকাশিত মুদ্রণের নমুনা উপস্থাপন করতে হবে। গ. দরপত্রের শিডিউলের মূল্য ৫০০/- (পাঁচশত) টাকা ঘ. দরপত্রের জামানত ১০,০০০/- (দশ হাজার) টাকা (পে-অর্ডার)।
১০	কর্তৃপক্ষ কোন কারণ দর্শানো ব্যতিরেকে যে কোন/সকল দরপত্র গ্রহণ বা বাতিল করার ক্ষমতা সংরক্ষণ করেন।	
১১	দরপত্র আহ্বানকারী কর্মকর্তার নাম, পদবী ও ঠিকানা	প্রফেসর ড. এনামুল হক, চেয়ারম্যান, বঙ্গীয় শিল্পকলা চর্চার আন্তর্জাতিক কেন্দ্র, বাড়ী নং-২৪ই, সড়ক নং-১৩সি, বনানী, ঢাকা-১২১৩।
১২	বি:দ্র: অনিবার্য কারণবশত: দরপত্র গ্রহণের দিন কোন সরকারী ছুটি ঘোষিত হলে/ব্যাংকিং কার্যক্রম বন্ধ থাকলে পরবর্তী কার্য দিবসে দরপত্র গৃহীত হবে।	

Prof. Dr Enamul Haque
Chairman, ICSBA
প্রফেসর ড. এনামুল হক
চেয়ারম্যান
বঙ্গীয় শিল্পকলা চর্চার আন্তর্জাতিক কেন্দ্র

Md. Nasiruddin
Deputy Director
The Int Centre for Study of Bengal Art

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Phone-Fax:(880-2) 8821800; E-mail: bengalart1995@gmail.com, www.bengalart.org

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Publication of "*Journal of Bengal Art*, Vol-21"

Description of Works	Quantity	Unit Price	Total Price
Inner : Size : A4 Page : 320 (+ -)= 40 Forma 30 Forma (+-): One color 10 Forma (+-): Four color **Print :** One Color Pasting, Plate & Printing. **Print :** Four Color Plate & Printing. **Cover :** DTP & Positive Output for Front Cover, Back Cover, Inner Front Cover & Inner Back Cover **Binding:** Paperback Juice Binding	1,000 Copies Journal (with 15 copies offprint of each article)		
Total Cost of Publication (Including VAT & TAX)			

In Word:_____

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Professor Dr. Enamul Haque
Chairman
The International Centre for Study of Bengal Art

Prof. Dr. Enamul Haque
Chairman, ICSBA

Md. Nasiruddin
Deputy Director
The Int Centre for Study of Bengal Art

Seal & Signature of Tenderer:

.....

Address: The International Centre for Study of Bengal Art, House: 24E, Road: 13C, Banani, Dhaka-1213.

Md Nasiruddin
Deputy Director
The Int Centre for Study of Bengal Art

THE INTERNATIONAL CENTRE FOR STUDY OF BENGAL ART DHAKA ICSBA

TENDER DOCUMENTS
FOR

JOURNAL OF BENGAL ART, VOL-21

Issued to:

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Md Nasiruddin
Deputy Director
The Int. Centre for Study of Bengal Art

THE INTERNATIONAL CENTRE FOR STUDY OF BENGAL ART • DHAKA • ICSBA

INSTRUCTION TO BIDDERS

1. All bids are to be completed and returned to The Publisher in accordance with the conditions included in this Schedule.

2. This invitation for bids is open to all bonafide Printers who have recently published books/journals of the value of not less than Tk. 2.00 lacs to any government/ autonomous organisation.

3. The bidders must submit Photostat copies (must be attested by a 1st class Gazetted Officer) of the followings:

   i) Valid up-to-date Trade License,
   ii) Publishers/Printers Certificate,
   iii) Bank Solvency Certificate,
   iv) Purchase Receipt to Tender Documents (Original)

Failing of submission of the above the bids may be liable to rejection.

4. The successful bidder will be required to give satisfactory assurance of its ability and intention to the journal within the time limit set forth herein.

5. The bidder is expected to examine all instructions, forms, terms and specifications in the bidding documents, failure to furnish all information required by the bidding documents will be at the bidders risk and may result in the rejection of his bid.

6. The bidders shall indicate on the appropriate price schedule attached to this document, the unit price and total bid prices of the goods both in figure and in words.

7. Price quoted by the bidder must remain fixed and valid until completion of the performance of contract and not subject to variation on any account. A bid submitted on adjustable price quotation will be treated as non-responsive and will be rejected.

8. The bidder shall furnish, as part of bid, bid security/earnest money of Tk. 10,000 (Taka ten thousand only) in the form of A/C Payee Bank Draft/Pay Order from any schedule bank of Bangladesh in favour of the **"International Centre for Study of Bengal Art".**

9. **The bid security may be forfeited:**

   A. If a bidder withdraws its bid during the period of bid validity specified by the bidder on the bid form: or

   B. In case of a successful bidder, if the bidder fails to sign the contract in specified time.

   C. If any document found forged submitted by the bidders along with the tenders.

Md. Nasiruddin
Deputy Director
The Int. Centre for Study of Bengal Art

THE INTERNATIONAL CENTRE FOR STUDY OF BENGAL ART "DHAKA" ICSBA

10. The original bid form and accompanying documents must be received by The Publisher at the time, date and place specified in the tender notice.

11. The bidder shall seal the bid documents in one envelope. The envelope shall be addressed to the Chairman, ICSBA.

12. No bid can be modified and withdrawn in the interval between submission of bids and expiration of the period of bid validity.

13. The Publisher will examine the bids to determine whether they are complete whether any computational error have been made, whether required security have been furnished, whether the documents have been properly signed and whether the bids are generally in order.

14. Arithmetical errors may be rectified on the following basis, if there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail and the total price shall be corrected accordingly.

15. A. The Publisher reserves the right to accept or reject any bid and to annul bidding process and reject all bids at any period prior to award of contract.

    B. The Publisher is not bound to accept the lowest priced bid.

    C. The Publisher also reserves the right to give award as a whole or Item wise.

16. A. The Publisher shall determine to it's satisfaction whether the bidder selected is qualified to satisfactorily perform the contract.

    B. An affirmative determination will be a prerequisite for award of the contract to bidder.

    C. Publisher will notify the successful bidder in writing that his bid has been accepted.

    D. Within 3 (three) days of receipt of specimen contact from, the successful Bidder Shall prepare the contract agreement on a non-judicial stamp of Tk. 150.00 (one hundred and fifty) and shall sign and stamp the contract agreements in from of the Publisher in his office, incorporating all agreements between the parties.

    E. Within 45 days of singing contract the successful bidder shall ensure the delivery of journal to the Office of the ICSBA in Dhaka city as per instruction of the purchaser.

17. The supplier is to carry at his own cost the printed journal to the office of the ICSBA at Banani, Dhaka or to any place situated in Dhaka city as per instruction of the Purchaser.

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GENERAL CONDITIONS OF CONTRACT

1. In the contract, the following terms and conditions shall be incorporated:

   A. The "Contract Price" means the agreement entered between The Publisher and the supplier, as recorded in the contract form, including all attachments and appendices thereto and all documents incorporated by reference therein signed by the parties on all pages.

   B. The "Contract Price" means price payable to printers under the contract for full and proper performance of its contractual obligation.

   C. "Service" means services ancillary to the supply of the goods, such as transportation and insurance and other such obligation of the supplier covered under the contract.

2. These general conditions shall apply to the extent they are not superseded by provisions in other parts of the contract.

3. The printers shall not, without the Publisher's prior written consent, disclose the contract, or any provision therefore, any specification information furnished by or on behalf of The Publisher in connection therewith, to any person other than a person employed by the printers in the performance of the contract.

4. The Journal Publishers may at any time, by written notice to the supplier, make changes within the general scope of the contract.

5. No bid will be accepted unless it is accompanied by earnest money as prescribed. The failure of the successful tenderer to execute the formal agreement within three days from the date of issuance of letter of intent/work order, may cause annulment of the award and forfeiture of the earnest money.

6. Delivery of the printed journal shall be made by the Printer in accordance with the terms specified by the Publisher in its schedule of requirements.

7. If the Printers, having been notified fail to replace the defective Journals, the Publisher may proceed to take such remedial action as may be necessary at the Printers expense.

8. Payment for the supply and delivery of the Printed Journals will be made on submission of bill with relevant documents to the Chairman, ICSBA, Dhaka. Payment will be made as early as possible preferably within thirty (30) days after delivery and final acceptance of Journals.

9. The Publishers may without prejudice to any other remedy for breach of contract, by written notice of default sent to the Printer terminate the contract in whole or in part on the following grounds.

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10. The Publisher may at any time terminate the contract by giving written notice to the supplier, without compensation to the Printers, if the Printers become bankrupt or otherwise insolvent. Notwithstanding the above, such termination will not prejudice or affect any right of action of remedy which has accrued or will accrue thereafter to the Publisher.

11. The Publisher may, by written notice to the supplier, terminate the contract in whole or in part, at any time for his convenience. The notice of termination shall specify that termination is for the Publishers convenience, the extent to which performance of work under the contract is terminated and the date upon which such termination becomes effective. The Printers shall be entirely responsible for payment of all taxes. VAT's stamp duties and other such levies imposed by Government.

DECLARATION

I/We hereby declare that I/We will be bound to follow the terms and conditions of the contract and strictly follow time schedule. I/We also declare that I/We have gone through the terms and conditions of the tender very minutely, specially the penalty clause(s).

Under any circumstances I/We will not claim any enhancement of rates during the period of the contract.

Signature & Seal of the
Bidder or Supplier:

Witnesses-1		Witnesses-2	
Name :		Name :	
Address :		Address :	
Date :		Date :	
Signature :		Signature :	
Seal :		Seal :	

Prof. Dr. Enamul Haque
Chairman, ICSBA

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